

**Nebraska Department of Environmental Quality
Waste Reduction and Recycling Incentive Grant Fund**

Grant Application Packet

**PARTIAL REIMBURSEMENT FOR PURCHASE OF
TIRE-DERIVED PRODUCTS AND/OR CRUMB RUBBER**



Nebraska
DEQ

Nebraska Department of Environmental Quality
Waste Planning & Aid Unit
PO Box 98922
Lincoln, NE 68509-8922
402-471-3388 Toll Free 1-877-253-2603
Website: www.deq.state.ne.us



This application is to apply for partial payment for the purchase of tire-derived products and/or crumb rubber. Other scrap tire grant categories include:

- Cost-sharing for scrap tire processing, manufacturing, and civil engineering uses.
- Scrap tire collection site cleanup for political subdivisions.
- Capital and startup costs for processing, manufacturing, collecting, and transporting scrap tires.

Other grant programs available through the Nebraska Department of Environmental Quality's Waste Planning & Aid Unit are described inside the back cover. To obtain a copy of any grant application form, call 402-471-3333 or toll-free 1-877-253-2603.

Application Form
**PARTIAL REIMBURSEMENT FOR PURCHASE OF
TIRE-DERIVED PRODUCTS AND/OR CRUMB RUBBER**

NEBRASKA DEPARTMENT OF ENVIRONMENTAL QUALITY
Waste Management Division - Planning and Aid Unit

1. Applicant: _____
2. Federal identification number or social security number: _____
3. Applicant mailing address: _____
City: _____ Zip code: _____ County: _____
4. Designated contact person: _____ Title: _____
Telephone: _____ E-Mail: _____ Fax: _____

If purchasing a tire-derived product:

5. Identify the item purchased. Include manufacturer, product name, intended use, and percent of scrap tire content and number of Nebraska scrap passenger tire equivalents used. **Attach certification and/or documentation from your vendor that the tires used were generated in Nebraska:**

Total retail cost: \$ _____ X 25% (.25) = \$ _____ - Total amount requested

If purchasing crumb rubber:

6. Identify the amount purchased. Identify the company where the crumb rubber was produced and purpose for which crumb rubber will be used. **Attach certification and/or documentation from your vendor that the tires used were generated in Nebraska:**

Total retail cost: \$ _____ X 50% (.5) = \$ _____ - Total amount requested

7. **Attach a copy of the invoice and paid receipt or invoice and canceled check if requesting a reimbursement for a tire-derived product or crumb rubber you have already purchased. Attach three bids if this is a proposed purchase (see page 2 for additional information on bids.)**

8. I, the Authorized Representative, certify to the Nebraska Department of Environmental Quality that

Name of applicant	Date
A. Possesses all necessary authority to undertake or participate in the proposed project;	
B. Is in compliance with Nebraska State Affirmative Action Requirements and is committed to provide a drug free workplace environment;	
C. Holds or can acquire title to all lands or has the necessary easements and right-of-way for the project and related lands;	
D. Does not operate a landfill without a permit from the Nebraska Department of Environmental Quality; and	
E. Is in compliance with the local zoning ordinances pertaining to the proposed project.	

Signature of Authorized Representative

Typed/printed name of Authorized Representative

GENERAL INFORMATION

The following are eligible for reimbursement grant funding:

1. Reimbursement of up to 25% of the retail cost to purchase tire-derived products with a minimum of 25% Nebraska recycled tire content. Retail cost includes installation, shipping, handling, sales tax, etc.
 - Only purchases made after May 30, 2001 are eligible for partial reimbursement.
2. Reimbursement of up to 50% of the cost to purchase crumb rubber generated and used in Nebraska.
 - Only purchases made after May 30, 2001 are eligible for partial reimbursement.

The following information on cost estimate/bids applies only if the project is a proposal. If the product has already been purchased, only a copy of the invoice and paid receipt or invoice and canceled check are necessary.

Cost Estimate/Bid Requirements. The main reason applications are ineligible is because the application does not comply with cost estimate/bid requirements for equipment and contractual services. Please read the following very carefully.

In order to establish a fair price for equipment and contractual services, a cost estimate/bid is required. A cost estimate/bid is an estimate of cost in response to detailed specifications. A cost estimate/bid should be in writing from the vendor and obtained from at least three different vendors. Three cost estimates or bids from one vendor for different models or services do not meet this requirement.

Exceptions to the three cost estimate/bid rule may include: 1) the product or service can only be purchased from one source; or 2) the applicant was unable to receive three bids even though a good faith effort was made to solicit three bids. Documentation must be provided to explain why three bids were not obtained. Justification for fewer than three bids must be reasonable, verifiable, and is subject to Department approval. The expense will not be considered eligible for grant funding if the justification is not approved by the Department.

The lowest responsible bid must be used in the application budget. If the lowest bid is not considered to be the lowest responsible bid, the applicant must provide justification for accepting a bid other than the lowest bid. Justification must be reasonable, verifiable, and is subject to Department approval.

The Department reserves the right to change application budgets if these guidelines are not followed.

HOW TO COMPLETE THE APPLICATION FORM

The following information must be provided in the appropriate section of the application:

1. Name of the applicant.
2. A federal identification or social security number is required to process payments.
3. Mailing address where grant award is to be sent.
4. Name of contact person knowledgeable of the project and available to answer questions.
5. If purchasing a tire-derived product, identify the item purchased. Include information on the manufacturer, product name, intended use, percentage of scrap tire content, etc., and calculate the reimbursement amount.
6. If purchasing crumb rubber, identify the amount purchased. Identify the company where the crumb rubber was produced and purpose for which crumb rubber will be used. Calculate the reimbursement amount.

7. Attach a copy of the invoice and paid receipt or invoice and canceled check if requesting a reimbursement for a tire-derived product or crumb rubber you have already purchased. Attach three bids if this is a proposed purchase (see page 2 for additional information on bids.)
8. Attach certification and/or documentation from your vendor that the tires used were generated in Nebraska.
9. An authorized representative must sign the application form. An authorized representative is an individual with authority to do business for the applicant.

PROGRAM DESCRIPTION

The Scrap Tire Reduction and Recycling Incentive fund was created by LB 1034 in 1994 as part of the Waste Reduction and Recycling Grants Program. LB 1034 placed the revenue generated from the \$1 tire fee into a separate fund available for programs that assist in the management of Nebraska's scrap tires. The tire fee remained in a separate fund until July 1, 1999 when it went into the Waste Reduction and Recycling Incentive Fund.

Under LB 491, passed in the 2001 legislative session, the first \$1 million of the tire fees collected annually will be available until June 30, 2007 for new scrap tire projects if enough acceptable applications are received. These funds will be available to all applicants, public and private. Funds over \$1 million will go to the Waste Reduction and Recycling Incentive fund and be available to political subdivisions only for eligible waste reduction or recycling projects.

APPLICATION DEADLINES

The application deadline is February 1 of each year. Applications must be hand-delivered or postmarked by the deadline.

ELIGIBILITY REQUIREMENTS

In order to receive funding for partial reimbursement for the purchase of tire-derived products and/or crumb rubber through the Scrap Tire Reduction and Recycling Incentive fund, all projects must be consistent with Title 136 – Scrap Tire Management Rules and Regulations, Title 132 – Integrated Solid Waste Management Regulations, Title 199 – Waste Reduction and Recycling Incentive Grants Program, and any other applicable federal, state, and local rules and regulations.

- Eligible applicants: • Political subdivisions or other entity or organization, public, private, or non-profit.
- Eligible activities
Include: • Reimbursement of up to twenty-five percent of the retail cost of the purchase of a tire derived product which utilizes a minimum of twenty-five percent recycled tire content.
- Reimbursement for the purchase of crumb rubber generated and used in Nebraska, with disbursements not to exceed fifty percent of the cost of the crumb rubber.
- Non-eligible activities: • Projects which do not represent a permanent use.
- Projects which are not consistent with applicable federal, state, and local rules and regulations.

APPLICATION DENIAL

Applications may be denied for the following reasons:

1. Application is not in conformance with these guidelines.
2. Application does not reflect reasonable costs for the type of project proposed.
3. Application contains inaccurate, incomplete, or misleading information.
4. Other reasons that the Director determines are necessary to properly administer the program.

PENALTIES

Pursuant to Neb. Rev. Stat. Sec. 81-15,161, penalties may result from a violation of the award conditions. Penalties imposed by the Director may include, but are not limited to, withdrawal of grant funds; reimbursement of improperly expended funds; forfeiture of Department funded property; ineligibility for future funding; or a combination of the above.

APPLICATION AND AWARD PROCEDURE

1. The applicant completes the application and submits it to the Department of Environmental Quality, Waste Planning and Aid Unit, PO Box 98922, Lincoln, NE 68509-8922 by February 1, of each year. Applications may be delivered in person to the Department at 1200 "N" Street, Suite 400, Lincoln, NE. Use a separate application for each type of project.
2. Department staff review the application.
3. If the application is incomplete, it is returned for further information and will be considered if additional information is received prior to the application deadline. If additional information is received after the February 1 deadline, it cannot be considered for award.
4. If application is complete and eligible, staff will make recommendation to the Director based on availability of funds.
5. In making grant awards, the Director:
 - A. Shall give preference to projects which utilize scrap tires generated in Nebraska;
 - B. May provide partial funding;
 - C. Shall balance the needs of all geographic areas, all sizes and classes of communities, and all manner and scale of projects; and
 - D. Shall give consideration to eligible projects which specifically employ disabled persons.
6. Each applicant will be notified in writing of grant award or denial.
7. All awards shall be formalized by a written agreement between the Department and the applicant.

Description of grants available through the Nebraska Department of Environmental Quality's Waste Planning and Aid Unit

FUND NAMES	LITTER REDUCTION AND RECYCLING FUND	WASTE REDUCTION AND RECYCLING INCENTIVE FUND		
ESTIMATED ANNUAL FUNDS	\$1,200,000	Business Fee \$700,000	Disposal Fee \$1,100,000 Scrap Tire Fee \$600,000	Scrap Tire Fee \$1,000,000
FUNDING SOURCES	Annual fee assessed to manufacturers, wholesalers, and retailers on products which commonly contribute to litter	\$25 annual retail business fee on sales of tangible personal property	50% of a \$1.25 disposal fee on solid waste disposed of in a regulated landfill AND Funds transferred from the \$1 tire fee collected on the sale of new tires	\$1 tire fee collected on the sale of new tires
ELIGIBLE APPLICANTS	Political subdivisions, public, and private entities and organizations	Political subdivisions or other entity or organization, public, private or non-profit	Counties, municipalities, and agencies	Political subdivisions or other entity or organization, public, private, or non-profit
ELIGIBLE ACTIVITIES	Public education, litter cleanup of public areas, recycling, and source reduction	Integrated solid waste management programs and projects	Planning and implementing facilities and systems to further the Integrated Solid Waste Management Act	<ol style="list-style-type: none"> 1) Partial payment for purchase of tire-derived products and/or crumb rubber. 2) Cost-sharing for manufacturing, processing, and civil engineering applications. 3) Collection site cleanups for political subdivisions. 4) Capital and startup costs for processing, manufacturing, collecting and transporting.
DEADLINES	September 15	February 1	February 1	February 1
REQUIRED COPIES	Original application and six copies (seven total)	Original application and six copies (seven total)	Original application and six copies (seven total)	Original application and six copies (seven total)

Applications must be delivered to the NDEQ office in Lincoln by 3:00 p.m. on the due date or postmarked on or before the due date.

Mail or hand-deliver applications to:

Nebraska Department of Environmental Quality
Waste Management Division, Planning and Aid Unit
Suite 400, The Atrium
1200 N Street
PO Box 98922
Lincoln, NE 68509-8922

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